

May 31, 2019 PTA Meeting Minutes

Call to Order at 9:34 am

Principal's Report

- Thank you Abby, it's been a pleasure to have you as President. It's so important to the school to have a good PTA. Thank you for going above and beyond, and for all of your help.
- Teacher appreciation week was fantastic. The teachers really loved it, every part of the week was well appreciated by the staff.
- SOLs are complete, the students have done fantastic, we try not to add stress, but it happens, but now we are done and can celebrate. The entire grade 3-6 testing is done, but makeups and retesting are currently going on.
- End of the year is wrapping up. End of the year award celebrations will happen the last 2 days of school.
- Next year, we have several transitions as some teachers will be moving on.
 - Anna Marie Franks will be having a baby and taking leave for the year.
 - Lauren Wagner will be leaving.
 - Alysa Ruminski will be moving to Loudon County.
 - Maha Giavis will be moving to middle school.
 - Jill Gallagher will be moving to Thoreau, and so Lauren Lipton will go from part-time to full-time.
 - Mary Lee Loda is retiring.
 - We have teachers already hired to replace the departing teachers.
- Open house will be Thursday before school starts from 3-4 pm. This is still a tentative date and time.
- September 11th will be back to school night around 6 pm start. Several factors were considered when scheduling this date including, holidays, school board meetings, and other school's back to school night.
- Bridge week this summer for kindergarten was cancelled due to low enrollment.

Treasurer's Report

- This year we wanted to go into a deficit to burn off excessive reserve. While we did have a deficit, we did not meet our deficit goal.
- Field trips costs decreased.
- We increased spending in the Azzarra fund.
- We increased spending for teacher support, trainings, and mini-grants.
- Will be giving the school a one-time grant for the school to buy computers or whatever the principal sees fit. We are working to providing upper grade students a 1-1 computer ratio, and get new computers for the back of the classroom for the upper grades.
- Voted and approved the \$10k one-time grant.

- We will be working on the budget in July, please email Roger if you have ideas for the school.
- We are in the process of converting our paper files to electronic. We aim to be done by the end of the summer.

President's Report & Program Announcements

- Thank you to the board, it's been a wonderful working with you.
- Kristin Herrmann was nominated for next year's President position and Elizabeth Lucca was nominated as next year's Vice President. The motion was voted on and passed.
- Open Positions for 2019-2020
 - We are still looking for one LA5K Fundraising chair and one LA5K shadow.
 - The yearbook committee would like one more shadow for next year. We will also start adding Photographer slots to the Signup Geniuses for events.
- Book Swap
 - We will collect donations at the beginning and end of the day on Monday (6/3) and Tuesday (6/4). The swap will take place on Wednesday (6/5) and Thursday (6/6).
- Reflections
 - Theme is "Look Within"
 - Committee jobs and meetings dates have been given out to committee members.
 - Submission due date will be October 16th, the Wednesday after Columbus Day.
 - Reflections Reception will be November 21st, if approved by the school calendar and the cafeteria is available (this is tentative).
- Supply Kits
 - School supply kits are available for ordering! Please make sure when you order, you order for your child's grade for next year. Louise Archer is now available online at www.shopttkits.com, use account 93768. The website will be available through June 1^{4th} and kits will be delivered to your child's homeroom during open house in August.
- Sunbeam
 - The last Sunbeam newsletter will go out on Sunday June 9th. The Sunbeam will be taking a break until closer to when the new academic year begins.
- Dining for Dollars
 - We raised \$300 at Ben and Jerry's and \$72 at Rita's, so far have raised almost \$2400 this year from the monthly events. Our last dining for dollars will be June 5th at Tequila Grande.
- Sunshine Committee
 - The Sunshine Committee would like to request an increase in the budget for next year, as the teachers appreciate the fresh fruit more than the cookies, which as a result costs more. The small appreciations throughout the year have been well liked by the teachers and staff,
- Box Tops

- Is changing next year, it will be going digital, in which people will have to take pictures of the receipt in the app. There will still be box tops over the upcoming years, but it will become harder to find. Karen is still waiting for more details on how the new app will work. Earnings for this year was \$733. You can still drop off box tops over the summer. Karen will come by weekly to check the pink Box Top mailbox.
- Loyalty Rewards
 - We raised \$2800 through Giant's rewards program. However, this is the last year as Giant has announce it will be ending the program.
 - We've earned \$622 this year through smile.amazon.com.
- Pop-up tents
 - Stephanie Bollini mentioned that Madison has very nice pop-up tents with the Madison logo and name displayed. Stephanie suggested we buy some for Louise Archer school events. She will research the costs and provide the options to the board this summer. The PTA voted and approved up to \$1500 for the tents. We will aim to buy over summer to have ready for open house.
- Spirit Wear
 - Total sales for spirit wear is up \$600 from last year.
- Kwame Alexander
 - Will be coming on June 10th. Proceeds from the book sales will be going back to the PTA.
- Rising 7th graders
 - For anyone that has 6th graders, Thoreau will be sending out a big packet this summer. Be on the lookout as there is a lot of important information for the open house.

Meeting adjourned at 10:27 am