

Louise Archer PTA
Special Meeting
DRAFT
June 28, 2013
at Louise Archer Elementary

I. Attendees: Catherine Yeagle, Michelle Makrigiorgos, Cheryl Bredenhoerft, Lucy Arlington, Petra Palmertree, Julia Nichols, Cathy Hardman, Kerry Crum, Nick Bollini, Alina Bennett, Marilynn Schuyler, Adele Hubbard, Stephanie Bollini, Elena Strukova Golub, Kelly Jo Stroud, Eileen Sciuto and Beverly Jurenko.

II. Ratification of the PTA Executive Committee: Motion to nominate Executive Committee of the LAES PTA, including Stephanie Bollini – President, Catherine Yeagle - Vice-President and Elena Strukova Golub - Secretary, was made by Adele Hubbard. The motion was seconded by Kerry Crum. The PTA Executive Committee was ratified.

III. Ratification of the PTA gift to LAES to build a track:
Pursuant to a Letter of Agreement between the Louise Archer PTA ("PTA") and Louise Archer Elementary School ("School") executed on July 16, 2012 by the School and on November 24, 2012 by the PTA, the PTA provided \$30,000 from the PTA's general funds to the School on July 16, 2012, for the purposes of building a running track on the school grounds. The school indeed built the track and the School community has used and enjoyed it since. The \$30,000 line item was not originally provided for in the 2011-2012 budget when it was adopted by the membership in September 2011. The PTA Executive Committee believes that the amendment to the budget to account for the \$30,000 expenditure was properly noticed to the PTA membership and that the PTA membership voted to approve the budget amendment at the May 2012 general PTA meeting. Unfortunately, after diligent search and review of the PTA's records, the Executive Committee is not able to produce evidence of the May 2012 membership approval vote. Therefore, to ensure the PTA's records accurately reflect the wishes of the membership, the Executive Committee requests the Board ratify the budget amendment and the PTA general membership ratify and adopt the new budget.

The Motion to ratify an amendment to the 2011-2012 Louise Archer PTA budget, providing for a one-time gift of \$30,000 from the Louise Archer PTA to the Louise Archer Elementary School to build a running track on school grounds was made by Eileen Sciuto and seconded by Stephanie Bollini. The PTA gift to LAES to build a track was ratified.

Additional Notes for file:

Contractor invoices provided by the Louise Archer Elementary School show total project costs to date of \$26,667.40, with a balance of the money donated for the building of the track at \$3,332.60. The Louise Archer PTA grants the remaining \$3,332.60 to address drainage issues which are being evaluated by FCPS and its civil engineers. The PTA will monitor invoices to ensure that the use of these funds is related to the Louise Archer track.

Originally total construction costs were estimated at \$45,000. The General Membership voted and approved funding for the construction of the track up to \$45,000 at a PTA meeting on May 9, 2012.

IV. Adjourn: The meeting adjourned at 9:20 am.