

Louise Archer PTA

General Membership Meeting Minutes

DRAFT

Home of Kerry Crum – August 24, 2011, 7:30pm

I. Attendees:

Marilynn Schuyler, Debbie Bradbord, Monica Cramer, Carolyn Bellamy, Stephanie Bollini, Jennifer O'Beirne, Beverly Jurenko, Eileen Sciuto, Shannon Sieff, Alison Freeman, Gretchen Guandolo, Cheryl Brederoeft, Caren Appel, Jennifer Riddle, Rupi Stepniczka, Kerry Blankenship, Lara Hammock, Liz Turner, Cheryl Mitchell, Liz Difrancisco, Ann Kuhlkin, Cheryl Cass, Cathy Hardman, Kelly Henderson Hagen, Reshma Eggleston, Kerry Crum, Heather Thompson, Sarah Kurcina.

II. Secretary's Report:

- a. Established quorum, 28 members present.
- b. The Meeting was called to order by President Kerry Crum at 7:49pm.
- c. Members introduced themselves.

III. Principal's Report: none

IV. President's Report:

- a. We need to do a better job of advertising our events and we will use the Sunbeam to recognize volunteers.
- b. Protocol reminder: membership meetings will be for program updates and voting (no discussions); we are still paperless; email is the preferred mode of communication; can't post events to website until building use form is submitted and approved; we need our non-fundraising events to break even.
- c. There will be two full-day kindergarten classes.
- d. A new trailer will be located in basketball court for more class space.
- e. We will have a PTA table at Open House.
- f. We will have a Principal Reception in September.
- g. Still need volunteers for: Audit Committee; Box Tops Coordinator; Teacher Appreciation Luncheon Coordinator; Liaisons with other schools; Lego Robotics Co-Chair; Registration/Race Day Volunteers

V. Treasurer's Report:

- a. In general, we are following the 3 to 1 rule. Our goal is to have 3 Programs which are budgeted at break-even or loss, for each fundraiser sponsored by the PTA.
- b. Please use tax exempt number when purchasing on behalf of PTA.
- c. Reimbursement forms must come from the program chair.

VI. Program Reports:

VII. The meeting adjourned at 9:05pm.