

Louise Archer PTA

General Membership Meeting Minutes

Louise Archer Teachers' Lounge – Sept. 15, 2010, 9:30 am

I. Attendees:

Laura Skoff, Kerry Crum, Eileen Sciuto, Donna Biderman, Jane Ann Satterfield, Shannon Sieff, Sharmila Rao, Meredith Haines, Carolyn Bellamy, Barbara Mackie-Franklin, Anne Gray, Marilynn Schuyler, Nereo Mendoza, Nancy Klain, Jeannie Mirani, Michelle Makrigiorgos, Lisa Pilson, Alison Freeman, Stephanie Bollini, Teresa Springer and Kelly Henderson Hagen.

II. Secretary's Report:

- a. Established quorum, 22 members present.
- b. The Meeting was called to order by President Laura Skoff at 9:31 am.
- c. August Minutes were approved. Motion to approve made by Shannon Sieff and seconded by Sharmila Rao.

III. Principal's Report:

- a. Louise Archer student population is at 785 students as of Friday.
- b. Back to School night – reverted back to previous format with parents meeting the school staff in the gym with a vote on the budget and then moving to the classrooms to meet the teachers. There will be two BTS nights this year – 9/22 for K-3rd and on 9/23 for 4th-6th grade.
- c. Parking lot issues – the lot is very tight with only 75 spots for 69 staff members. There are now visitor spots on the front right side of the lot that all volunteers are expected to park in. There is overflow parking at the church lot across the street. Mrs. Makrigiorgos is also working with the Town of Vienna to try to change the hours on the signs on the street in front of the school so that it doesn't conflict with our school hours.

IV. President's Report:

- a. Update on the successful Ice Cream Social.
- b. Volunteer Guidelines have been updated and posted on the website. There is also a section that gives program chairs resources for publicizing events.
- c. All checks have been centralized with the Asst. Treasurer.
- d. Update on Louise Archer's two new fundraising programs – Sunshine 5K/ Fun Run on Oct. 17th and Sally Foster's new format.

#### V. Treasurer's Report:

Program chairs need to finalize their budgets. The budget will be posted on the website and voted by the school community at Back to School night.

#### VI. Program Reports:

The following programs were reported upon:

On-Line Registration, Web Site, LA 5K/ Fun Run, Sally Foster, Sunshine Committee, Reflections, Yearbook, 6th Grade Dinner, Lego Robotics, Dining for Dollars, KidArt, Publicity, Madison Liaison, Thoreau Liaison and Membership

VII. The meeting adjourned at 10:30 a.m. Motion to adjourn made by Donna Biderman and seconded by Alison Freeman.